

What is Interlibrary Loan?

Interlibrary loan includes obtaining materials from off campus and campus document delivery service for faculty, staff and students.

What items may be requested?

Articles/book chapters from journals in libraries on campus, as well as books, audio visual materials, and articles/book chapters not available on campus, may be requested.

To order books from Madison or the other UW campuses use the Library Catalog at <http://search.library.wisc.edu/> instead of Interlibrary Loan.

I am a distance patron. How do I use Interlibrary Loan?

Books are mailed to Distance Patrons. On the Interlibrary Loan main menu page, click on "Change Pickup Library and Verify Email Address" and change your Pickup Library to **Distance Services**. Click **Submit**. When you enter a request for a book loan, be sure to enter your shipping address in the **Notes** field of the request form.

Can someone place a request for me?

Faculty members may designate a runner to place requests for them. See the Faculty Runner Card section at <http://www.library.wisc.edu/borrowing/>

How long will it take?

Articles will be delivered to you in 1 to 3 days. Books take between 4 days to 3 weeks to arrive depending on availability. *Note: delivery times are approximate.*

What's the status of my request?

The "View..." options on the Interlibrary Loan Main Menu page allow you to check the statuses of your requests.

More questions?

Interlibrary Loan FAQ:

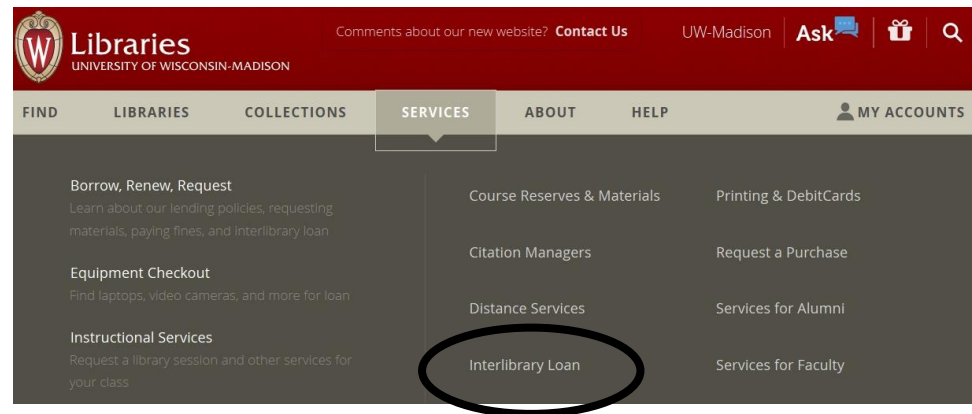
<http://www.library.wisc.edu/services/borrow-renew-request/interlibrary-loan/interlibrary-loan-faq/>

gzmill@library.wisc.edu

608-262-1193

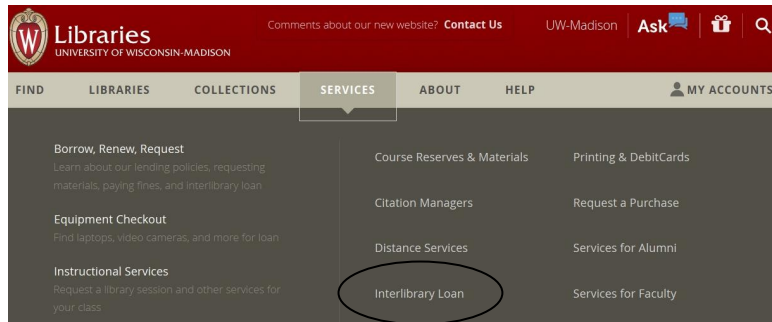
UW Madison Interlibrary Loan

<http://www.library.wisc.edu/services/borrow-renew-request/interlibrary-loan/>



Using Interlibrary Loan

Step 1: From the main library web page (www.library.wisc.edu) select Services – Interlibrary Loan



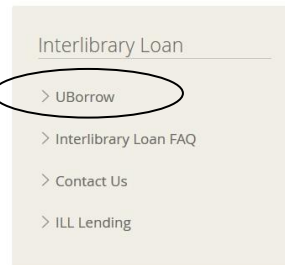
Step 2: If you already know that UW Madison or another UW System Library does not own what you need, or you want to track a request previously placed, you can log in directly to Interlibrary Loan.

Interlibrary Loan

Interlibrary Loan (ILL) offers free access to materials needed for coursework and scholarly research which are not currently available within the UW-Madison or UW System collections. This service is limited to UW-Madison faculty, staff and students.

Before placing an Interlibrary Loan request be sure the item is not available locally. See [Find & Request Materials](#) for details.

- [Interlibrary Loan Login](#) - pdfs of articles & book chapters, ILL item requests
- [Library Catalog Account](#) - UW System items, ILL items ready for pickup



From there, select **Interlibrary Loan Login**. You will be prompted to log in with your UW Madison NetID or your 11-digit ID and last name.

We also have a new search interface called **UBorrow** available on our main page (<http://www.library.wisc.edu/services/borrow-renew-request/interlibrary-loan/uborrow/>) for when you quickly need books that are currently unavailable from the University of Wisconsin-Madison Libraries.

Step 3: Depending on the type of material you are requesting, select:

Interlibrary Loan

Choose an option from the choices below.

Submit a New Request

[Request an Article or Other Copy - Including book chapters & conference papers](#)

[Request a Book or Other Loan - Including conference proceedings, CDs, videos](#)

Step 4: Fill out your request information in the Interlibrary Loan form. *Please note that * denotes a required field.* Once you have filled out all the required information, click “Submit Request” at the bottom of the page.

If your request is successfully sent, you will receive a message similar to:

Status: **Request Received. Transaction Number: 700968**

You may use the Transaction Number to track your request.